



Apprenticeship in Health and Social Care

The Lodge Trust CIO, Main Street, Market Overton.
LE15 7PL Tel. 01572 767234 (admin@lodge-trust.org.uk)

Registered Charity No. 1161735

Responsible to: Residential Care Manager

Special Requirements: The successful applicant must have a sympathetic attitude towards people with learning difficulties and be prepared to work with people with learning difficulties. An enhanced DBS check will be required.

Job purpose: In association with the house senior to provide a homely and safe environment for all residents. To comply with the Care Standards for adults with learning disabilities. To support the house senior and Residential and Pastoral staff in maintaining the Christian ethos within the home

Hours: 35 per week

Main Responsibilities

Residents:

- To support the house senior and Deputy Manager to assess, plan, implement and evaluate resident holistic support needs
- To ensure the spiritual needs of residents are supported by appropriate staff (including evening prayers with the individual residents)
- To attend residents annual reviews as appropriate

Staff:

- To work as a member of the residential team in support of the residents.

Home:

- To ensure the home is kept clean and homely
- To ensure furniture is adequate and clean
- To support the house Senior and Deputy manager to ensure that all home development are in line with resident choice and in keeping with the style of home

Health and Safety:

- To implement all aspects of the Health and Safety Policy as applicable to the home
- To ensure a safe working environment at all times

Administration:

- To attend relevant meetings e.g., Lodge Meeting, Team Meeting, etc.,
- To maintain confidentiality as required
- To carry out agreed delegated tasks from the house Senior or Deputy Manager

Computer Skills:

- To ensure accurate records are kept and this would include:
- a working knowledge of Outlook, Word and Excel (Office suite)
- being trained to use our specialist care home IT programme